

Department of Tourism Region III Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A1a	Office Space Rental	Admin	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		1680000	1,680,000.00		180 sqm
A1a	Stockroom Space Rental	Admin	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		280000	280,000.00		50-100 sqm
A1a	Vehicle rental (Car Hire)	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		45000	45,000.00		6 times
A1a	Photocopying Services	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		72000	72,000.00		20,000 pages per month * 12 months
A1a	Printer	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		40000	40,000.00		2 units
A1a	Security Services	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		840000	840,000.00		2 guard * 12 hour-duty * 7days a week * 12 months
A1a	Repairs/Maintenance of the New Satellite Office	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		50000	50,000.00		Roof Leak / Repainting / Partition / Name Signage and other office-related repairs and maintenance
A1a	Office Chairs	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		33000	33,000.00		11 office chairs
A1a	Office Table	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		25000	25,000.00		5 Office Tables
A1a	Filing Cabinets Metal	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		20000	20,000.00		4 units / 3-4 drawer cabinet
A1a	Laptop	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		196000	196,000.00		4 units
A1a	Electric Fan and Exhaust Fan	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		5000	5,000.00		2 pcs Stand Fan, 2 pcs exhaust fan
A1a	Aircon Maintenance	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		50000	50,000.00		Repairs and Maintenance of 3 Office Aircon (6 split type)
A1a	Office Disinfection	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		42000	42,000.00		180 sqm * 12 months
A1a	Fuel for Service Vehicles	Admin	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		230000	230,000.00		295 Liters * 12 months
A1a	Ground Handler / Tour Operator Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		150000	150,000.00		Celebration of the National Women's Month
A1a	Ground Handler / Tour Operator Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		330000	330,000.00		PCW initiative Campaign to End VAWC
A1a	Supplies	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		20000	20,000.00		PCW initiative Campaign to End VAWC
A1a	Ground Handler / Tour Operator Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		500000	500,000.00		Awards/Recognition for TREs w/ management policies for men and women
A1a	Ground Handler / Tour Operator Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		375000	375,000.00		2 runs of Gender Sensitivity Training for Central Luzon stakeholders
A1a	Ground Handler / Tour Operator Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		250000	250,000.00		5 runs of Gender Sensitivity Training for Central Luzon Private Stakeholders ( Collab with Accreditation Caravan)
A1a	Ground Handler Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		250000	250,000.00		Gender Mainstreaming and Gender Analysis for DOT R3 personnel
A1a	Ground Handler Services Fee	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		400000	400,000.00		2 runs of Tourism WoRCS Seminar
A1a	Accommodation	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		100000	100,000.00		Capacity Building for Senior Citizen and PWD
A1a	Transportation	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		180000	180,000.00		2 runs of Capacity Building for Senior Citizen and PWD
A1a	Meals	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		100000	100,000.00		2 runs of Capacity Building for Senior Citizen and PWD
A1a	Supplies	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		5000	5,000.00		2 runs of Capacity Building for Senior Citizen and PWD
A1a	Giveaways	GAD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		30000	30,000.00		2 runs of Capacity Building for Senior Citizen and PWD
A3a	Accommodation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		54000	54,000.00		Training of Trainers on Relevant Tourism Planning Development Training - DOT 3 Planning Officers (3 rooms)
A3a	Meals	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		25200	25,200.00		Training of Trainers on Relevant Tourism Planning Development Training - DOT 3 Planning Officers
A3a	Meals	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		120000	120,000.00		DOT 3 Monthly Meeting (12 months)

A3a	Accommodation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	120000	120,000.00	Networking for Policy and PAP Alignment - Courtesy Visits and meeting with District Representatives, Senators, LGUs, NGAs
A3a	Meals	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	36000	36,000.00	Networking for Policy and PAP Alignment - Courtesy Visits and meeting with District Representatives, Senators, LGUs, NGAs
A3a	Tokens	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	4000	4,000.00	Networking for Policy and PAP Alignment - Courtesy Visits and meeting with District Representatives, Senators, LGUs, NGAs
A3a	Accommodation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	324000	324,000.00	Technical Assistance for Regional Tourism Development - Provision of Planning Technical Assistance to LGU
A3a	Meals	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	226800	226,800.00	Technical Assistance for Regional Tourism Development - Provision of Planning Technical Assistance to LGU
A3a	Transportation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	49200	49,200.00	Technical Assistance for Regional Tourism Development - Provision of Planning Technical Assistance to LGU
A3a	Accommodation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	42000	42,000.00	Strategic Planning Session
A3a	Meals	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50400	50,400.00	Strategic Planning Session
A3a	Transportation	Planning	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	207600	207,600.00	Strategic Planning Session
A3d1	Ground Handler / Tour Operator Services Fee	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	1100000	1,100,000.00	3 runs of Region 3 Familiarization Tours
A3d1	Ground Handler / Tour Operator Services Fee	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	1000000	1,000,000.00	3 runs of Inter-Regional Tourism Circuits and Exchanges
A3d1	Event Contractor or Tour Operator	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	3700000	3,700,000.00	Participation to Domestic Trade Fairs: 1. Travel Tour Expo - Feb 2. Mindanao Tourism Expo (MTEEx) - Jan 3. Philippine Travel Mart/Phitex - Sep 4. NorthPhil Travel Expo (Nov.) 5. North Luzon Travel Fair (Nov.) 6. Dive Summit (May 2024) 7. Philippine International Dive Expo (PHIDEX) (August 2024) 8. Cebu International Travel Festival (Mar)
A3d1	Transportation/Airfare	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	150000	150,000.00	Participation to International Trade Fairs/Expos
A3d1	Supplies	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	30000	30,000.00	Participation to International Trade Fairs/Expos
A3d1	Giveaways	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50000	50,000.00	Participation to International Trade Fairs/Expos
A3d1	Accommodation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50000	50,000.00	Central Culinary Heritage / Filipino Food Month
A3d1	Transportation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	40000	40,000.00	Central Culinary Heritage / Filipino Food Month
A3d1	Meals and Venue	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	500000	500,000.00	Central Culinary Heritage / Filipino Food Month (500 pax)
A3d1	Supplies	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50000	50,000.00	Central Culinary Heritage / Filipino Food Month (500 pax)
A3d1	Giveaways / Tokens	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50000	50,000.00	Central Culinary Heritage / Filipino Food Month (500 pax)
A3d1	Accommodation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	10500	10,500.00	Araw ng Kagitingan - (Bataan and Capas, Tarlac) (3 rooms)
A3d1	Transportation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	32000	32,000.00	Araw ng Kagitingan - (Bataan and Capas, Tarlac) (2 units / 2 days)

A3d1	Meals	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	105000	105,000.00	Araw ng Kagitingan - (Bataan and Capas, Tarlac) (150 pax)
A3d1	Event Contractor or Tour Operator	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	990000	990,000.00	Hosting of MICECon 2024
A3d1	Meals	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	610000	610,000.00	Hosting of MICECon 2024
A3d1	Social Media Management Agency	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	550000	550,000.00	Social Media Management
A3d1	Tour Operator	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	950000	950,000.00	Business Mission for Central Luzon and North Phil
A3d1	Event Contractor	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	990000	990,000.00	Business Mission for Central Luzon and North Phil
A3d1	Event Contractor	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	900000	900,000.00	Tourism Research Conference
A3d1	Accommodation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	30000	30,000.00	Tourism Research Conference
A3d1	Transportation	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	20000	20,000.00	Tourism Research Conference
A3d1	Meals	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	20000	20,000.00	Tourism Research Conference
A3d1	Supplies	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	50000	50,000.00	Tourism Research Conference
A3d1	Ground Handler / Consultancy Services Fee	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	350000	350,000.00	Dive Assessment of dive sites in Aurora and Bataan/Zambales
A3d1	Ground Handler / Consultancy Services Fee	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	350000	350,000.00	Naturebased, Culinary and adventure Tourism Experiential Tour ( Pampanga & N.E.)
A3d1	Other Professional Services	MPD	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	500000	500,000.00	Hiring of JO Personnel
A3c1	Accommodation	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	142000	142,000.00	Inspection of TREs (Inspection, Farm Tourism Site Validation, Accreditation Roadshows)
A3c1	Transportation/Fuel	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	152000	152,000.00	Inspection of TREs (Inspection, Farm Tourism Site Validation, Accreditation Roadshows)
A3c1	Meals	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	53000	53,000.00	Inspection of TREs (Inspection, Farm Tourism Site Validation, Accreditation Roadshows)
A3c1	Supplies	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	69200	69,200.00	Inspection of TREs (Inspection, Farm Tourism Site Validation, Accreditation Roadshows)
A3c1	MICE Organizer/Ground Handler/Tour Operator Services Fee	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	80000	80,000.00	Monitoring of Accredited TREs (Recognition of Accredited TREs)
A3c1	Transportation	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	70000	70,000.00	Monitoring of Accredited TREs (Recognition of Accredited TREs)
A3c1	Supplies	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	100000	100,000.00	Procurement of Accreditation Giveaways
A3c1	Services of a Software Developer	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	144000	144,000.00	Digitalization of Accreditation Documents/ Checklists
A3c1	Meals	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	34333	34,333.00	Trainings for Accredited TREs
A3c1	Professional Services/Subscription	Accreditation	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	16200	16,200.00	Procurement of Zoom Account for Accreditation Division (including Google Drives)
A3b	Accommodation	Training	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	200000	200,000.00	Filipino Brand of Service Excellence
A3b	Transportation	Training	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	300000	300,000.00	Filipino Brand of Service Excellence
A3b	Meals	Training	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	300000	300,000.00	Filipino Brand of Service Excellence
A3b	Supplies	Training	NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	100000	100,000.00	Filipino Brand of Service Excellence

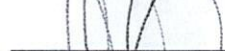
Prepared By:

  
**REALYN C. MANALO / MARIA ANA DS. BANAWA**  
 BAC Secretariat

Noted By:

  
**ALLEN S. GONZALES**  
 BAC Chairperson

Certified Funds Available/Certified Appropriate Funds Available:

  
**MARIEL C. MERCADO / MARILOU T. PANGILINAN**  
 Accountant II / Budget Officer

Approved By:

  
**RICHARD G. DAENOS, Ph.D.**  
 Regional Director / Head of Procuring Entity