



**Department of Tourism – Region 3
Unit K, L, M, Former Clark Hauz Holding Corp. Along M. A. Roxas Hi-Way, Clark
Freeport Zone, Philippines**

INVITATION TO BID

The Department of Tourism – Region 3, Unit K, L, M, Former Clark Hauz Holding Corp. Along M. A. Roxas Hi-Way, Clark Freeport Zone, Philippines, through its Bid and Awards Committee (BAC), will undertake a Competitive Bidding for the ***TOUR OPERATOR FOR THE TRAVEL/LOGISTIC REQUIREMENTS OF OUTBOUND TOUR*** in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of Republic Act No. 9184.

Name of Project : **DOT-REGION III MARKET AND PRODUCT DEVT.**
CLARK – BUSUANGA - CLARK
TRAVEL BUBBLE TOURISM EXCHANGES

Location : Clark – Busuanga - Clark

Brief Description :

The Department of Tourism – Region III will organize the Clark – Busuanga – Clark Travel Bubble tentatively scheduled on 4th week November 2021. This is line with the Department's strategy to reboot the tourism industry of the country through domestic tourism as well as to promote safe travel by air. The creation of travel bubbles, with tourism/familiarization exchanges between Central Luzon and other regions, will increase destination awareness, stimulate demand for travel to and from the regions concerned, and increase bookings for tourism experiences and accommodations. The regional office has previously accomplished exchanges with Cebu, Davao, Batanes, Bacolod, Tagbilaran, Iloilo, as well as the inaugural flight of Clark-Taipei, further spurring economic activity in these areas and increasing flights at Clark International Airport. However, such endeavor has been discontinued in 2020 due to the pandemic. Target participants are local tour operators, LGU officials, DOT – Region III and OPMD officers/representatives, local vloggers, other stakeholders, and business partners.

Approved Budget: **Php 1,139,800.00**

Contract Duration:

November 26 – 29, 2021

A complete set of bidding documents may be purchased by interested proponents on **October 9-20, 2021, 10:00 am** from the BAC Secretariat at the DOT Region III Satellite Office, Unit K, L, M, Former Clark Hauz Holding Corp. Along M. A. Roxas Hi-Way, Clark Freeport Zone upon payment of a nonrefundable fee of One Thousand Pesos (Php 1,000.00). Moreover, eligibility documents to be submitted are (i) photocopy of proponent's Department of Trade and Industry or Securities and Exchange Commission Registration Certificate, as the case maybe; (ii) Mayor's Permit; and (iii) list of previous works done and respective clients.

Online pre-bid conference is tentatively scheduled on **October 19, 2021, 2:00 pm**. Interested bidders may call the project officer for the meeting details.

Submission of eligibility and bid documents is on or **before November 2, 2021, 12:00 pm**, while opening of said documents will follow thereafter at the new DOT Region III Satellite Office, Unit K, L, M, Former Clark Hauz Holding Corp. Along M. A. Roxas Hi-Way, Clark Freeport Zone, Philippines. Late submission shall not be accepted.

The forms, which are part of the quotation documents, shall be the same forms to be submitted by the proponents for their compliance with the schedule of requirements, technical specifications, and financial proposal submission sheet. Non-compliance therewith shall be a ground for disqualification. The "No Contact Rule" shall apply. Bidders are not allowed to call or talk to any member of the BAC, TWG, or Secretariat right after the opening of the eligibility and quotation documents.

The proponent determined to have the Lowest Calculated Bid shall be required to furnish the BAC a copy of the following documents within three (3) calendar days from receipt of notice thereof:

- 1) PhilGEPS Registration;
- 2) DTI/Business Permit
- 3) Mayors Permit or its equivalent documents
- 4) DOT Accredited Establishment *or applicable licenses and permits*

The Department of Tourism – Region 3 hereby reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may call the BAC Secretariat at telephone no. (045) -458-2358, 09989941981 & 09989961981.

Contact Person/Project Officer:

Ms. Marilou Pangilinan
lou090568@yahoo.com

Very truly yours,

BAC Chairman

SCOPE OF WORK / SCHEDULE OF REQUIREMENTS:

Item No.	Description	Total
	<p>Specifications/Inclusions / Requirements:</p> <p>A. Chartered flight in Eco Tourism Island Resort in Busuanga with the following details:</p> <ul style="list-style-type: none"> - RT Domestic Air tickets enroute Clark – Busuanga – Clark - Check-in baggage of 10kgs and carry-on baggage of 7kg per passenger <p>B. Package for 4days/3nights accommodation (twin and/or triple sharing)</p> <p>C. Roundtrip land and boat transfers from Busuanga airport to the island</p> <p>D. Meals</p> <ul style="list-style-type: none"> - Daily breakfast - One(1) sunset dinner by the beach - F & B vouchers <p>E. One-time spa treatment</p> <p>F. Use of non-motorized activities</p> <p>G. Transportation / Service vehicle, Manila – Clark – Manila for 2 days (air-conditioned van)</p> <p align="center"><i>Target No. of Participants: 29 pax</i></p>	
TOTAL:		Php 1,139,800.00

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder or Representative

Signature over Printed Name of Bidder

Date

Technical Specification

Item No.	Specifications	Statement of Compliance
A.	Must be DOT-Accredited / or with existing on-process application for Accreditation	
B.	Must be Philgeps Platinum member	
C.	Must be willing to provide services on a send-bill arrangement / government procedure	
D.	Winning bidder will be responsible for the notarization of contract and corresponding fees	
	For the provision of service vehicle:	
E.	Must implement Minimum Public Health Standards (MPHS) and provide equipment/materials to ensure basic health and safety protocols (e.g. thermal gun/ alcohol/ spare face masks)	
F.		
G.	Vans and Drivers should not be engaged in providing shuttle service to airports and Returning Overseas Filipinos and Foreign guests.	
H.	Drivers must be issued with negative RTPCR test from their respective RHU/ Government hospitals.	
I.		

Note: Bidders must state either "Comply" or Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification", stating the corresponding performance parameter of the equipment offered.

I hereby commit to comply with all the above Technical Specifications.

Name of Company/Bidder or Representative

Signature over Printed Name of Bidder

Date

FINANCIAL PROPOSAL SUBMISSION SHEET

Date: _____

The Chairperson
Bids and Awards Committee
Agency name and address

Sir /Madam:

After having carefully read and accepted the terms and conditions in your Request for Quotation, hereunder is our quotation for **TOUR OPERATOR FOR THE TRAVEL/LOGISTIC REQUIREMENTS OF OUTBOUND TOUR OF CLARK – BUSUANGA – CLARK TRAVEL BUBBLE TOURISM EXCHANGE**

Very truly yours,

Name of Company

Name/Signature of Representative

Date